



PUBLIC NOTICE
HUACHUCA CITY TOWN COUNCIL
MEETS
THURSDAY, MARCH 14, 2019, AT 7:00PM
HUACHUCA CITY TOWN HALL-500 N. GONZALES BLVD. HUACHUCA CITY,
AZ 85616

AGENDA

A. Call to Order

Mayor

- Pledge of Allegiance
- Roll Call and Ascertain Quorum
- Invocation

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

B. Call to the Public

Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. Consent Agenda

Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without the removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1** Consider approval of the minutes of the work sessions held on February 28, 2019.

- C.2 Consider approval of the minutes of the regular meeting held on February 28, 2019.
- C.3 Consider approval of the Invoice Payment Approval Report in the amount of \$ **147,021.53**
- C.4 Authorize the declaration as surplus property the following items, to be sold by auction or otherwise disposed of in accordance with Town Policy:
 - a. 1986 Ford L7000 Dump Truck 1FDNK70U8GVA17214
 - b. Caterpillar 966 front end loader 94X02125
 - c. Bucket and forks for Caterpillar 966 front end loader

D. Unfinished Business before the Council

Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

- D.1 Discussion and/or Action [Mayor Wallace]: Second Required Reading and Adoption of Ordinance 2019-10, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING THE TOWN CODE, TITLE 8 "HEALTH AND SAFETY," TO ALLOW FOR BOTH CIVIL AND CRIMINAL PENALTIES FOR TITLE 8 VIOLATIONS.

E. New Business before the Council

Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

- E.1 Discussion and/or Action [Mayor Wallace]: Proclamation declaring March as Women's History Month.
- E.2 Discussion and/or Action [Director Harvey]: Presentation by the Friends of the Huachuca City Library of a plaque in appreciation to Fred Banks for his work on the relocation of the connex.
- E.3 Discussion and or Action [Director Harvey]: Approval and acceptance of quote for purchase of fireworks for the Town's Annual 4th of July Celebration.
- E.4 Discussion and/or Action [Director Harvey]: Council Decision Request for approval for Rain Harvesting and Pollinator Garden projects.
- E.5 Discussion and/or Action [Councilmember Welsch]: Town insurance coverage of volunteers.
- E.6 Discussion and/or Action [Manager Williams]: Approval of authorization to pay the remaining balance owed for the ACO truck so that the town may obtain the title and transfer ownership to the winning bidder.

- E.7 Discussion and/or Action [Manager Williams]: Approval of authorization to spend up to \$50,000 to purchase a front-end loader from the sale of surplus landfill equipment.
- E.8 Discussion and/or Action [Manager Williams]: Approval of authorization to spend up to \$10,000 to purchase a dump truck from the sale of surplus Town equipment.
- E.9 Discussion and/or Action [Manager Williams]: Council staff direction on budgeting issues regarding legal costs, insurance costs & auditing costs.
- E.10 Discussion and/or Action [Manager Williams]: Executive [closed] session, pursuant to A.R.S. 38-431.03(A)(3) and (4) for the purpose of discussion and consultation with the Town's attorneys pertaining to the pending litigation with ME Management [Dusk Till Dawn]. Following the executive session, the Council may take action in open session to direct the attorneys, approve a settlement of the case, or defer action to a later date.
- E.11 Discussion and/or Action [Manager Williams]: Executive [closed] session, pursuant to A.R.S. 38-431.03(A)(1) for discussion regarding the reappointment of James Thies to the position of Town Police Chief. Following the executive session, the Council may take action in open session or defer decision to a later date.

- F. Reports of Current Events by Council
- G. Items to be placed on future agendas
- H. Adjournment

Posted at 5:00pm March 12, 2019 at the following locations:

Town Hall Bulletin Board 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Hall Lobby 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Website https://huachucacityaz.gov
Huachuca City U.S. Post Office 690 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Library 506 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Police Department 500 N. Gonzales Blvd. Huachuca City, AZ 85616

Jennifer A. Fuller

Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Committee Members, with the exception of material relating to possible executive session, are available for public inspection at the Town Clerk's Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at www.huachucacityaz.gov

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.



**MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
WORK SESSION**

**HELD ON THURSDAY, FEBRUARY 28, 2019 AT 6:00PM
HUACHUCA CITY TOWN HALL-500 N. GONZALES BLVD. HUACHUCA CITY,
AZ 85616**

AGENDA

A. Call to Order

Mayor

The meeting was called to order at 6:01pm by Mayor Wallace. The Pledge of Allegiance was led by Mayor Wallace.

Roll Call.

Present: Johann Wallace, Donna Johnson, Joy Banks, Cynthia Butterworth, Christy Hirshberg, Walt Welsch, Matthew Williams (Not voting), Jennifer Fuller (Not voting).

B. Call to the Public

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

There were no public comments.

C. Business before the Council

- C.1 Discussion Only [Manager Williams]:** Presentation and overview of sewer lagoon project. Guest speaker will be Keith Dennis of SEAGO.

Motion: Item C.1, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Mr. Dennis was unable to attend; Manager Williams gave the Council and public in attendance an overview of the sewer lagoon project.

The natural sewer ponds will have to be covered, according to ADEQ. The town has until April 2020 to accomplish the project. At this point in time, it is unknown how deep the dirt covering the ponds will have to be and whether the sludge will need to be removed.

The question was raised as to whether there is federal money available for the project. CDBG funds are federal, but this project will take multiple funding sources.

Once the sludge is analyzed, it can be determined if the ponds could be declared a disaster site and be eligible for Brownfield funding. Once ADEQ does a bore test, the town will know more and will know if that is the direction to go.

There was some discussion about planting or a small solar farm, on the site in the future.

There was no further discussion.

D. Adjournment

Motion: Adjourn meeting, **Action:** Adjourn, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Motion passed unanimously.

Meeting adjourned at 6:18pm.

Approved by Mayor Wallace on March 14, 2019

Johann Wallace, Mayor

Attest: _____
Jennifer A. Fuller, Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Work Session for the Huachuca City Town Council held on February 28, 2019. I further certify that the meeting was duly called and a quorum was present.

Jennifer A. Fuller, Town Clerk



**MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
WORK SESSION
HELD ON THURSDAY, FEBRUARY 28, 2019 AT 6:30PM
HUACHUCA CITY TOWN HALL-500 N. GONZALES BLVD. HUACHUCA CITY,
AZ 85616**

AGENDA

A. Call to Order

Mayor

The meeting was called to order at 6:30pm by Mayor Wallace. The Pledge of Allegiance was led by Mayor Wallace.

Roll Call.

Present: Johann Wallace, Donna Johnson, Joy Banks, Cynthia Butterworth, Christy Hirshberg, Walt Welsch, Matthew Williams (Not voting), Jennifer Fuller (Not voting).

B. Call to the Public

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

There were no public comments.

C. Business before the Council

- C.1 Discussion Only [Mayor Wallace]:** Council candidate interviews to fill the Council vacancy left by Harland Sexton.

Council candidate: Debra Trate

Motion: Item C.1, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.

Ms. Trate introduced herself and each member of the Council asked a question.

Ms. Trate advised the Council that she had grown up in a small town. She has been here two years and when the vacancy was announced, thought she would give it a try. She has a

background in Human Resources and accounting. She feels the town needs more programs and stuff for kids. Ms. Trate supports the recent rate Increases and feels the cleanup of the town has been a big improvement.

There were no other questions or discussion.

D. Adjournment

Motion: Adjourn meeting, **Action:** Adjourn, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Motion passed unanimously.

Meeting adjourned at 6:40pm.

Approved by Mayor Wallace on March 14, 2019

Johann Wallace, Mayor

Attest: _____

Jennifer A. Fuller, Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Work Session for the Huachuca City Town Council held on February 28, 2019. I further certify that the meeting was duly called and a quorum was present.

Jennifer A. Fuller, Town Clerk



**MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
MEETING HELD
THURSDAY, FEBRUARY 28, 2019 AT 7:00PM
HUACHUCA CITY TOWN HALL-500 N. GONZALES BLVD. HUACHUCA CITY,
AZ 85616**

AGENDA

A. Call to Order

Mayor

- Pledge of Allegiance
- Roll Call and Ascertain Quorum
- Invocation

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The meeting was called to order at 7:00pm. The Pledge of Allegiance was led by Mayor Wallace.

Roll Call.

Present: Johann Wallace, Donna Johnson, Joy Banks, Cynthia Butterworth, Christy Hirshberg, Walt Welsch, Matthew Williams (Not voting), Jennifer Fuller (Not voting), Thomas Benavidez, Attorney (Not voting).

The invocation was offered by Chaplain Dave Carns.

B. Call to the Public

Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. There were no public comments offered.

C. Consent Agenda

Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1 Consider approval of the minutes of the work session held on February 12, 2019.
- C.2 Consider approval of the minutes of the Public Hearing held on February 14, 2019.
- C.3 Consider approval of the minutes of the regular meeting held on February 14, 2019.
- C.4 Consider approval of the Invoice Payment Approval Report in the amount of \$ 49,189.25
- C.5 Authorize the declaration as surplus property the following items, to be sold by auction or otherwise disposed of in accordance with Town Policy:
 - a. Caterpillar 623 Scraper S/N SNSEW000282
 - b. 1994 John Deere Backhoe 310D S/N T031DA7959756
 - c. John Deere Bulldozer 550B S/N T0550BO727466

Motion: Consent agenda items C.4 and C.5, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Motion passed unanimously.

Motion: Consent items C31-C.3, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Vote: Motion passed (summary: Yes = 5, No = 0, Abstain = 1).

Yes: Johann Wallace, Donna Johnson, Joy Banks, Cynthia Butterworth, Christy Hirshberg.

Abstain: Walt Welsch.

D. Unfinished Business before the Council

Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

- D.1 Discussion and/or Action [Chief Thies]: Consider approval of a Memorandum of Understanding (MOU) between the Huachuca City Police Department and the Arizona Rangers
 - Motion:** Item D.1, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.
 - Motion:** MOU between the Huachuca City Police Department and the Arizona Rangers, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.
 - Motion passed unanimously.**

E. New Business before the Council

Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

- E.1 Discussion and/or Action [Mayor Wallace]:** Council vote and selection of candidate to fill the vacancy left by Harland Sexton. The selected candidate will be sworn in and take their seat with the Council.

Motion: Item E.1, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Mayor Wallace explained to the public in attendance that the Council had held a work session prior to the council meeting to interview the candidate. The town received only one application.

Motion: appointment of Ms. Debra Trate to the vacant council seat, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.
Motion passed unanimously.

Ms. Trate was sworn in as a councilmember and participated in the remainder of the meeting.

- E.2 Discussion Only [Mayor Wallace]:** Presentation of the Yard of the Month winners for March 2019, in coordination with the Friends of Huachuca City.

Motion: Item E.2, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Mayor Wallace presented the Yard of the Month winners with certificates. The winners were: Linda Love, George Montoya and Virginia Parrilla.

- E.3 Discussion and/or Action [Manager Williams]:** Monthly Budget Update Report presentation by Spencer Forsberg of Haymore and Forsberg, C.P.A.

Motion: Item E.3, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Joy Banks.

- E.4 Discussion and/or Action [Manager Williams]:** Presentation of bids to make the required repairs to the Animal Shelter. The Council may vote to determine the future of the shelter, in

terms of repairing the existing facility or continuing the current agreement with Sierra Vista for the care of animals captured in Huachuca City.

Motion: Item E.4, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Council was presented with three bids. The bidding companies were: TRK Development, RL Workman and Sierra Remodeling. None of the bids were accepted at this meeting.

Mayor Wallace acknowledged Ms. Jere Fredenburgh's request to speak.

Motion: Inform Cochise County that the Town of Huachuca City is requesting \$100,000 to be budgeted for in their next cycle to go towards the repairs of the Town's animal shelter and that will not affect the annual payment under the current IGA, **Action:** Direct Staff, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Motion passed unanimously.

Mayor Wallace moved to take a short recess, seconded by Cynthia Butterworth.
Motion passed unanimously.

Recess 8:35pm – 8:45pm

- E.5 Discussion and/or Action [Manager Williams]: Consider amending the temporary agreement with Huachuca City Senior Center Management, LLC, to accept the building as of February 28, 2019.

Motion: Item E.5, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

HCSC Management, LLC was able to empty the building sooner than anticipated and requested to be released from responsibility for the Senior Center, effective February 28, 2019. Mr. Welsch advised the council that the LLC was actually out of the building as of February 20, 2019.

Motion: acknowledge the HCSC Management, LLC was out of the building on February 20 and release the LLC, **Action:** Free Form, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.

Vote: Motion passed (summary: Yes = 6, No = 0, Abstain = 1).

Yes: Johann Wallace, Donna Johnson, Joy Banks, Cynthia Butterworth, Christy Hirshberg, Debra Trate.

Abstain: Walt Welsch.

- E.6 Discussion and/or Action [Manager Williams]: Review and accept Senior Center RFP bids. Council may direct staff to begin rebuilding the Senior Center as a Town Department.

Motion: Item E.6, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

The Town did not receive any proposals. There is a definite need for a Senior Center in the community and the Town will pursue funding opportunities.

Motion: acknowledged that no bids were received and directed staff to rebuild the senior center as a town department, complete with a proposal and dollar amounts, **Action:** Direct Staff, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.
Motion passed unanimously.

- E.7 Discussion and/or Action [Director Harvey]: Council Decision Request, requesting approval and signing of a letter of support for the Library Services and Technology Act (LSTA) Grant for the Library's Digitalization Project.

Motion: Item E.7, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.

Director Harvey addressed the Council and advised the library applies every year for the LSTA grant; there is no guarantee that the grant will be awarded, but a letter signed by the Council will make our library more competitive. Our historical documents are ready to crumble into dust. This will help instill pride in our community.

Motion: signing the letter of support, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.

Vote: Motion passed (summary: Yes = 6, No = 0, Abstain = 1).

Yes: Johann Wallace, Donna Johnson, Joy Banks, Cynthia Butterworth, Christy Hirshberg, Debra Trate.

Abstain: Walt Welsch.

- E.8 Discussion and/or Action [Manager Williams]: Consider approval of \$8,000 for grant application and environmental review expenses to SEAGO for sewer pond lagoons project.

Motion: Item E.8, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Joy Banks.

Manager Williams addressed the Council and the public in attendance. The sewer lagoon project is an item that must be addressed. There is grant money available, but there needs to be studies and preparation done.

Motion: \$8000 for grant application and expenses, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.
Motion passed unanimously.

- E.9 Discussion and/or Action [Mayor Wallace]: First Reading of Ordinance 2019-10, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING THE TOWN CODE, TITLE 8 "HEALTH AND SAFETY," TO ALLOW FOR BOTH CIVIL AND CRIMINAL PENALTIES FOR TITLE 8 VIOLATIONS.

Motion: Item E.9, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.

This is a first reading, read by title only. No action or council vote required.

- E.10 Discussion and/or Action [Mayor Wallace]: Consider adoption of Resolution 2019-10, A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, TO PARTICIPATE IN THE CENSUS 2020 COMPLETE COUNT COMMITTEE AND ENCOURAGE EVERY PERSON TO BE COUNTED.

Motion: Item E.10, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

The census is important and it is important that every person in the community is counted.

Motion: Resolution 2019-10, **Action:** Adopt, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Motion passed unanimously.

- E.11 Discussion and/or Action [Manager Williams]: Consider adoption of Resolution 2019-11, A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA AUTHORIZING THE TOWN TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE ARIZONA DEPARTMENT OF CORRECTIONS TO PARTICIPATE IN AN INMATE LABOR PROGRAM.

Motion: Item E.11, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Motion: Resolution 2019-11, **Action:** Adopt, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Motion passed unanimously.

F. Town Manager's Report

G. Reports of Current Events by Council

Joy Banks reported she had attended the Sentinel meeting.

Mayor Wallace reported the SEAGO Executive meeting was rescheduled to March 14.

H. Items to be placed on future agendas.

Second reading of 2019-10, proposal for senior center

I. Adjournment

Motion: adjourn meeting, **Action:** Adjourn, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Motion passed unanimously.

Meeting was adjourned at 9:07pm.

Approved by Mayor Wallace on March 14, 2019

Johann Wallace, Mayor

Attest: _____
Jennifer A. Fuller, Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on February 28, 2019. I further certify that the meeting was duly called and a quorum was present.

Jennifer A. Fuller, Town Clerk

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1022250							
CopperPoint Mutual Insurance	1011436298	Workmans Comp	03/01/2019	2,927.00	.00		
Total 1022250:				2,927.00	.00		
1022550							
UNUM Life Ins. Co. of America	0012/03112019	Employee Life/AD&D Ins./060830	03/11/2019	175.62	.00		
UNUM Life Ins. Co. of America	0013/03112019	Voluntary Life/AD&D/0608295-00	03/11/2019	185.49	.00		
Total 1022550:				361.11	.00		
1042110							
AZ Mun Risk Retention Pool P&C	40000914-030	AMRRP Insurance 40000914	03/04/2019	1,849.54	.00		
Haymore & Forsberg CPA	2755	Accounting Services	03/01/2019	295.46	.00		
Total 1042110:				1,945.00	.00		
1043280							
Herald Review Media	489340/178091	Ordinance Waive of Comm Svs F	02/28/2019	689.01	.00		
Total 1043280:				689.01	.00		
1043271							
AT&T	9001/03042019	Phone Service	03/04/2019	673.40	673.40	03/12/2019	
Total 1043271:				673.40	673.40		
1043280							
AZ Mun Risk Retention Pool P&C	40000914-030	AMRRP Insurance 40000914	03/04/2019	1,849.53	.00		
Total 1043280:				1,849.53	.00		
1043340							
Southwest Gas Corporation	03062019	Utility Service-Gas	03/06/2019	137.46	137.46	03/12/2019	
S.S.V.E.C	03062019	Town Hall	03/06/2019	410.20	410.20	03/12/2019	
Total 1043340:				547.66	547.66		
1043360							
AZ Department of Corrections	D08106201902	Inmate Labor	03/06/2019	7.39	.00		
Haymore & Forsberg CPA	2755	Accounting Services	03/01/2019	295.46	.00		
Total 1043360:				302.85	.00		
1043480							
Caselle, Inc	93514	Contract Support	03/01/2019	712.00	.00		
Total 1043480:				712.00	.00		
1043500							
Truly Nolen Exterminating, Inc	250131226	Pest Control	02/27/2019	44.00	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1043600:				44.00	.00		
1043610							
Wist Office Products	1855710	Commercial Vacuum	02/27/2019	225.27	.00		
Total 1043610:				225.27	.00		
1043703							
Code Publishing, Inc.	62820	Municipal Code-Wed Update	03/05/2019	360.00	.00		
Code Publishing, Inc.	62867	Municipal Code-Wed Update	03/08/2019	1,078.65	.00		
Total 1043703:				1,428.65	.00		
1045250							
Lund, Ann	03012019	Alternate Magistrate	03/01/2019	160.00	.00		
Total 1045250:				160.00	.00		
1045480							
AZ Supreme Court	2019-0000019	Computer Maintenance	02/20/2019	1,125.00	.00		
Total 1045480:				1,125.00	.00		
1045810							
Cochise County Sheriff's Dept	REFHUAPD01	Inmate Housing	02/25/2019	318.06	.00		
Total 1045810:				318.06	.00		
1051230							
AZ Mun Risk Retention Pool P&C	40000914-030	AMRRP Insurance	03/04/2019	1,849.53	.00		
Haymore & Forsberg CPA	2765	Accounting Services	03/01/2019	295.46	.00		
Total 1051230:				1,944.99	.00		
1051271							
AT&T	9001/03042019	Phone Service	03/04/2019	44.79	44.79	03/12/2019	
Total 1051271:				44.79	44.79		
1051340							
Southwest Gas Corporation	03052019	Utility Service-Gas	03/05/2019	137.45	137.45	03/12/2019	
S.S.V.E.C	03052019	Police Dept	03/06/2019	351.82	351.82	03/12/2019	
Total 1051340:				489.27	489.27		
1051360							
AZ Department of Corrections	D08106201902	Inmate Labor	03/06/2019	7.38	.00		
Total 1051360:				7.38	.00		
1051470							
Gardner's Garage	03P558	Vehicle Maint	02/20/2019	158.65	.00		
Total 1051470:				158.65	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voded
1052140							
AZ Mun Risk Retention Pool P&C	40000914-030	AMRRP Insurance 40000914	03/04/2019	1,649.54	.00		
Haymore & Forsberg CPA	2755	Accounting Services	03/01/2019	295.46	.00		
Total 1052140:				1,945.00	.00		
1052290							
Wist Office Products	1851003	Janitorial & Office Supplies	02/13/2019	260.93	.00		
Wist Office Products	1852553	Janitorial & Office Supplies	02/18/2019	21.13	.00		
Wist Office Products	1855754	Janitorial & Office Supplies	02/27/2019	175.82	.00		
Wist Office Products	1856189	Janitorial & Office Supplies	02/28/2019	25.87	.00		
Total 1052290:				483.55	.00		
1052340							
S.S.V.E.C	03062019	Animal Shelter	03/06/2019	38.58	38.58	03/12/2019	
Total 1052340:				38.58	38.58		
1052360							
AZ Department of Corrections	D08106201902	Inmate Labor	03/06/2019	29.54	.00		
Total 1052360:				29.54	.00		
1052460							
Ketchum Mfg. Co., Inc	INV146794	Dog Tags	02/27/2019	80.41	.00		
Total 1052460:				80.41	.00		
1053340							
Southwest Gas Corporation	03062019	Utility Service-Gas	03/06/2019	720.22	720.22	03/12/2019	
S.S.V.E.C	03062019	Fire Station	03/06/2019	741.38	741.38	03/12/2019	
Total 1053340:				1,461.60	1,461.60		
1053460							
AZ Mun Risk Retention Pool P&C	40000914-030	AMRRP Insurance 40000914	03/04/2019	1,649.54	.00		
Total 1053460:				1,649.54	.00		
1054300							
AZ Mun Risk Retention Pool P&C	40000914-030	AMRRP Insurance 40000914	03/04/2019	1,649.54	.00		
Haymore & Forsberg CPA	2755	Accounting Services	03/01/2019	295.46	.00		
Total 1054300:				1,945.00	.00		
1054360							
Herald Review Media	489340/178086	Ordinance For Zoning, Sign Code,	02/28/2019	797.80	.00		
Herald Review Media	489340/178087	Ordinance For Zoning, Sign Code,	02/28/2019	715.38	.00		
Herald Review Media	489340/178088	Ordinance For Zoning, Sign Code,	02/28/2019	535.39	.00		
Herald Review Media	489340/178089	Ordinance For Zoning, Sign Code,	02/28/2019	494.51	.00		
Herald Review Media	489340/178090	Ordinance For Zoning, Sign Code,	02/28/2019	1,200.00	.00		
SW Building Inspection Service	9484	Code Enforcement	02/28/2019	4,150.00	.00		
Total 1054360:				7,893.08	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1057340							
S.S.V.E.C	03062019	street lights	03/06/2019	2,493.73	2,493.73	03/12/2019	
Total 1057340:				2,493.73	2,493.73		
1057360							
AZ Department of Corrections	D08106201902	Inmate Labor	03/06/2019	29.54	.00		
Haymore & Forsberg CPA	2755	Accounting Services	03/01/2019	295.45	.00		
Total 1057360:				324.99	.00		
1057480							
AZ Mun Risk Retention Pool P&C	40000914-030	AMRRP Insurance 40000914	03/04/2019	1,849.54	.00		
Cochise County Highway & Flood	02212019	Signs For Seacom	02/21/2019	558.13	.00		
Total 1057480:				2,207.67	.00		
1058340							
S.S.V.E.C	03062019	Pool	03/06/2019	318.24	318.24	03/12/2019	
Total 1058340:				318.24	318.24		
1058480							
Cochise Health & Social Services	00041828	Pools/Spas First Pool	12/14/2017	150.00	.00		
Total 1058480:				150.00	.00		
1062271							
AT&T	3001/03042019	Phone Service	03/04/2019	64.78	64.78	03/12/2019	
Total 1062271:				64.78	64.78		
1062290							
Wist Office Products	1853976	Lysol Wipes, Windex, Copy Paper	02/21/2019	140.38	.00		
Total 1062290:				140.38	.00		
1062340							
Southwest Gas Corporation	03052019	Utility Service-Gas	03/05/2019	294.14	294.14	03/12/2019	
S.S.V.E.C	03062019	Library	03/06/2019	480.32	480.32	03/12/2019	
Total 1062340:				774.46	774.46		
1062360							
Haymore & Forsberg CPA	2755	Accounting Services	03/01/2019	295.45	.00		
Total 1062360:				295.45	.00		
1062366							
AZ Department of Corrections	D08106201902	Inmate Labor	03/06/2019	14.77	.00		
Total 1062366:				14.77	.00		
1062460							
AZ Mun Risk Retention Pool P&C	40000914-030	AMRRP Insurance 40000914	03/04/2019	1,849.54	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1062460:				1,849.54	.00		
1062802							
Mobile Beacon	0301	Hotspots & Service Plans (State L	03/01/2019	3,999.92	.00		
Total 1062802:				3,999.92	.00		
1065280							
AZ Mun Risk Retention Pool P&C	40000914-030	AMRRP Insurance 40000914	03/04/2019	1,849.54	.00		
Total 1065280:				1,849.54	.00		
1068140							
AZ Mun Risk Retention Pool P&C	40000914-030	AMRRP Insurance 40000914	03/04/2019	1,849.54	.00		
Haymore & Forsberg CPA	2755	Accounting Services	03/01/2019	295.45	.00		
Total 1068140:				1,944.99	.00		
1068290							
Cochise Lock & Safe	117922	Re-Key Senior Center	03/05/2019	137.50	.00		
Total 1068290:				137.50	.00		
1068340							
Southwest Gas Corporation	03052019	Utility Service-Gas	03/05/2019	236.08	236.08	03/12/2019	
S.S.V.E.C	03082019	Senior Center	03/08/2019	219.94	219.94	03/12/2019	
Total 1068340:				456.02	456.02		
1068462							
Truly Nolen Exterminating, Inc	250131225	Pest Control	02/27/2019	44.00	.00		
Total 1068462:				44.00	.00		
1069802							
K12 Handhelds, Inc.	106244	Third Quarterly Payment LSTA Gr	02/15/2019	5,500.00	.00		
Total 1069802:				5,500.00	.00		
2040200							
AZ Dept of Public Safety	02282019	Additional Assessment	02/28/2019	6.63	.00		
Az State Treasurer	5135/02282019	monthly conversions	03/04/2019	5,999.67	.00		
Cochise County Superior Court	02282019	court revenue/\$1 Assessment	02/28/2019	33.03	.00		
General Fund(Trust)	02282019	monthly court conversions	02/28/2019	8,094.78	.00		
Total 2040200:				14,104.11	.00		
2040400							
Katrina Sutton	000258	Restitution	03/01/2019	15.00	.00		
Total 2040400:				15.00	.00		
5140110							
Cintas Corporation No. 445	4017395403	Uniform and Rentals/Public Works	02/27/2019	93.69	.00		
Cintas Corporation No. 445	4017788686	Uniform and Rentals/Public Works	03/08/2019	94.12	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 5140110:				187.81	.00		
5140280							
AZ Mun Risk Retention Pool P&C	40000914-030	AMRRP Insurance 40000914	03/04/2019	1,849.54	.00		
Total 5140280:				1,849.54	.00		
5140340							
S.S.V.E.C	03062019	Wells	03/06/2019	2,815.85	2,815.85	03/12/2019	
Total 5140340:				2,815.85	2,815.85		
5140360							
AZ Department of Corrections	D08106201902	Inmate Labor	03/06/2019	29.54	.00		
Haymore & Forsberg CPA	2755	Accounting Services	03/01/2019	295.45	.00		
Apache Real Estate Investments	2-2019	Contract Service-Water Site Inspe	03/01/2019	500.00	.00		
Total 5140360:				824.99	.00		
5140370							
AZ Dept of Revenue	EFT02282019	Sales Tax	02/28/2019	958.98	958.98	02/28/2019	
Total 5140370:				958.98	958.98		
5140480							
Hach Company	11352767	Chlorine Test	02/22/2019	79.09	.00		
Hach Company	11360708	Chlorine Test	02/28/2019	198.56	.00		
Herald Review Media	489184/021948	Ordinance For Water Ord 2019-08	02/28/2019	2,219.67	.00		
Total 5140480:				2,495.32	.00		
5140470							
Safelite Fulfillment Inc	06186-277431	Replace Windshield 2003 Chevy	03/06/2019	315.68	.00		
Gardner's Garage	03P585	Repair PW3 Truck Steering	02/28/2019	299.92	.00		
Total 5140470:				615.60	.00		
5140475							
Senergy Petroleum LLC	517825	Diesel #2	02/27/2019	199.81	.00		
Senergy Petroleum LLC	519983	Diesel #2	03/06/2019	193.89	.00		
Total 5140475:				393.50	.00		
5240340							
S.S.V.E.C	03062019	Sewer Ponds	03/06/2019	728.03	728.03	03/12/2019	
Total 5240340:				728.03	728.03		
5240360							
AZ Department of Corrections	D08106201902	Inmate Labor	03/06/2019	29.54	.00		
Valenzuela, Jr. Carlos S.	195638	Contract Labor	03/04/2019	400.00	.00		
Total 5240360:				429.54	.00		
5240480							
Herald Review Media	489184/021948	Ordinance For Sewer Ord 2019-0	02/28/2019	1,587.04	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 5240460:				1,587.04	.00		
5240475							
Senery Petroleum LLC	517825	Diesel #2	02/27/2019	199.82	.00		
Senery Petroleum LLC	519983	Diesel #2	03/08/2019	193.88	.00		
Total 5240475:				393.50	.00		
5240650							
AZ Mun Risk Retention Pool P&C	40000914-030	AMRRP Insurance 40000914	03/04/2019	1,849.54	.00		
Haymore & Forsberg CPA	2755	Accounting Services	03/01/2019	295.45	.00		
Total 5240650:				1,944.99	.00		
5240702							
Turner Laboratories, Inc	19B0325	Monthly WasteWater Test	02/28/2019	97.50	.00		
Total 5240702:				97.50	.00		
5540110							
Cintas Corporation No. 445	4017395403	Uniform and Rentals/Landfill	02/27/2019	76.48	.00		
Cintas Corporation No. 445	4017788886	Uniform and Rentals/Landfill	03/06/2019	86.92	.00		
Total 5540110:				163.40	.00		
5540280							
AZ Mun Risk Retention Pool P&C	40000914-030	AMRRP Insurance 40000914	03/04/2019	1,849.54	.00		
Total 5540280:				1,849.54	.00		
5540340							
AT&T	9001/03042019	Phone Service	03/04/2019	99.71	99.71	03/12/2019	
S.S.V.E.C	03082019	Landfill Scales	03/08/2019	1,011.55	1,011.55	03/12/2019	
Total 5540340:				1,111.26	1,111.26		
5540360							
AZ Department of Corrections	D06106201902	Inmate Labor	03/08/2019	44.30	.00		
Lal Enterprises, Inc	26965	septic clean out scalehouse	02/28/2019	57.75	.00		
McCoy's Septic Pumping Service	4042	Clean Landfill Septic Tank	02/28/2019	190.00	.00		
Total 5540360:				292.05	.00		
5540480							
Barnett's Propane	4869	Propane Tank	02/28/2019	51.65	.00		
Gagnons Sand and Gravel	1938	1" Gravel	03/01/2019	1,275.00	.00		
Elite Sales and Service, LLC	215808	Reducing Ring & Blades	03/08/2019	74.75	.00		
Sparkletts	117434480228	Water	02/28/2019	48.81	.00		
Dana Kepner Company, Inc	15960000/0228	Colverts	02/28/2019	556.62	.00		
Dana Kepner Company, Inc	8159838-00	Colverts	03/07/2019	2,860.18	.00		
Phoenix Welding Supply Co.	SV102286	Oxygen & Acetylene Tanks	03/01/2019	92.53	.00		
Waste Management of AZ	0680719-0567-	Relocate	03/01/2019	2,080.00	.00		
Total 5540480:				5,724.28	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
5540475							
Senergy Petroleum LLC	517825	Red Dyed Diesel #2	02/27/2019	1,276.57	.00		
Senergy Petroleum LLC	519963	Red Dyed Diesel #2	03/06/2019	859.51	.00		
Total 5540475:				2,136.08	.00		
5540516							
State of Arizona - ADEQ	0000297846X	Qtrly Landfill Fee	03/01/2019	1,976.44	.00		
Total 5540516:				1,976.44	.00		
5540610							
Empire Southwest, LLC	EMPS4587924	Repair For D8 Cab	03/07/2019	90.08	.00		
Empire Southwest, LLC	EMSL0005588	Appraisal 94 Ford, 92&97 823F C	02/21/2019	1,200.00	.00		
GCR Tucson Truck Tire Center	827-75804	613C Repair Tire	03/01/2019	398.08	.00		
Vista Glass Inc.	99284	Install New Glass 816K	03/01/2019	704.83	.00		
Ahorner Inc.	WO020081748	Scraper Inspection	02/28/2019	834.90	.00		
Total 5540610:				3,025.85	.00		
5540850							
Haymore & Forsberg CPA	2755	Accounting Services	03/01/2019	295.45	.00		
Total 5540850:				295.45	.00		
5540840							
Hoerr Machinery	3774	1/2 Payment 2000 Caterpillar 813	03/06/2019	43,000.00	43,000.00	03/12/2019	
Hoerr Machinery	3774	Shipping From Peoria, IL	03/06/2019	4,970.00	4,970.00	03/12/2019	
Total 5540840:				47,970.00	47,970.00		
Grand Totals:				147,021.53	80,948.63		

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
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Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid Invoices included.



Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

ORDINANCE NO. 2019-10

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING THE TOWN CODE, TITLE 8 "HEALTH AND SAFETY," TO ALLOW FOR BOTH CIVIL AND CRIMINAL PENALTIES FOR TITLE 8 VIOLATIONS.

WHEREAS, the Town Council of the Town of Huachuca City has adopted by Resolution No. 84-002 a code known as the Town Code of the Town of Huachuca City, Arizona [the "Code"], and has amended and republished the Code from time to time, as authorized by A.R.S. section 9-240 (B) (28); and

WHEREAS, pursuant to section 1.05.110 most violations of the Code are classified as criminal misdemeanors; and

WHEREAS, the Town Council wishes to amend the Code to designate Code violations within Title 8 "HEALTH AND SAFETY" as either criminal or civil violations; and

WHEREAS, as required by the Code, section 2.25.040, this Ordinance was first read at a public meeting of the Town Council on February 28, 2019, and at a subsequent meeting on March 14, 2019.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Huachuca City, Arizona, as follows:

SECTION 1. The Code, Title 8 "HEALTH AND SAFETY," Chapter 8.20 "REMOVAL OF LITTER," Section 8.20.040 "Procedure to compel removal of litter," is amended as follows, with deletions in ~~strikeout~~ and additions in underlined text:

8.20.040 Procedure to compel removal of litter.

The ~~clerk~~ Town shall enforce the provisions of Sections 8.20.020 and 8.20.030 hereby by prosecuting violators of said sections in the Huachuca City magistrate's court pursuant to the ~~criminal~~ provisions of ~~this code~~ chapter 8.35 of this Title. If such prosecution fails to secure compliance with the provisions of said sections, or in the event of inability to prosecute violators by reason of failure to secure jurisdiction over their persons, the ~~clerk~~ Town shall compel the removal of litter by the procedure outlined in Sections 8.20.050 through 8.20.090.

SECTION 2. The Code, Title 8 "HEALTH AND SAFETY," Chapter 8.20 "REMOVAL OF LITTER," Section 8.20.100 "Placement of debris," is amended as follows, with deletions in ~~strikeout~~ and additions in underlined text:

8.20.100 Placement of debris.

Any person, firm or corporation who shall place any rubbish, trash, filth or debris upon any private or public property not owned or under the control of said person, firm or corporation shall be ~~guilty of a misdemeanor~~ prosecuted pursuant to the provisions of chapter 8.35 of this Title and, in addition ~~to any fine which may be imposed for violation of any provision of this chapter~~, shall be liable for all costs which may be assessed pursuant to this chapter for the removal of said rubbish, trash, filth or debris.

SECTION 3. The Code, Title 8 "HEALTH AND SAFETY," Chapter 8.30 "SOLID WASTE SERVICES," Section 8.30.70 "Penalties and fines," is amended as follows, with deletions in ~~strikeout~~ and additions in underlined text:

8.30.070 Penalties and fines.

A violation of this chapter ~~is a class one misdemeanor. Any person who violates this chapter may be subject to a fine not to exceed \$2,500 or a term of imprisonment not to exceed six months, or both~~ shall be prosecuted pursuant to the provisions of chapter 8.35 of this Title.

SECTION 4. The Code, Title 8 "HEALTH AND SAFETY," is amended by adding new Chapter 8.35 "VIOLATIONS AND PENALTIES," Section 8.35.010 "Citations" and Section 8.35.020 "Penalties for Title 8 violations may be civil or criminal," reading as follows:

**CHAPTER 8.35
VIOLATIONS AND PENALTIES**

8.35.010 Citations.

In addition to the various removal, abatement and cost recovery provisions contained throughout this Title, as well as any other remedies allowed at law, citations for civil and criminal violations of this Title may be filed in the Huachuca City Magistrate Court by the Police Department or the Town Attorney.

8.35.020 Penalties for Title 8 violations may be civil or criminal.

First offense: \$50 fine; second offense: \$100.00 fine; third and subsequent offenses: criminal class 1 misdemeanor, punishable as determined by the court, not to exceed \$2,500 fine, six months in jail and three years' probation.

SECTION 5. All ordinances, parts of ordinances, resolutions, parts of resolutions, policies, and parts of policies in conflict with the provisions of this Ordinance, or any part hereof, are hereby repealed.

SECTION 6. If any section, subsection or portion of this Ordinance is for any reason held to be invalid or unenforceable by the decision of a court of competent jurisdiction, such decision shall not affect the validity or enforceability of the remaining portions hereof.

SECTION 7. The Town Clerk is hereby directed, pursuant to the Code, sections 2.25.080 and 2.25.090, to post this Ordinance in three or more public places within the Town, and to publish this Ordinance as required by A.R.S. 9-812 and 39-204.

PASSED AND ADOPTED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, THIS 14th DAY OF MARCH, 2019.

Johann Wallace, Mayor

ATTEST:

Jennifer Fuller, Town Clerk

Approved as to Form:

Thomas Benavidez, Town Attorney

PROCLAMATION RECOGNIZING MARCH AS WOMEN'S HISTORY MONTH

WHEREAS American women of every race, class, and ethnic background have made historic contributions to the growth and strength of our Nation in countless recorded and unrecorded ways;

WHEREAS American women have played and continue to play critical economic, cultural, and social role in every sphere of the life of the Nation by constituting a significant portion of the labor force working inside and outside of the home;

WHEREAS American women have played a unique role throughout the history of the Nation by providing the majority of the volunteer labor force of the Nation;

WHEREAS American women were particularly important in the establishment of early charitable, philanthropic, and cultural institutions in our Nation;

WHEREAS American women of every race, class, and ethnic background served as early leaders in the forefront of every major progressive social change movement;

WHEREAS American women have served our country courageously in the military;

WHEREAS American women have been leaders, not only in securing their own rights of suffrage and equal opportunity, but also in the abolitionist movement, the emancipation movement, the industrial labor movement, the civil rights movement, and other movements, especially the peace movement, which create a more fair and just society for all; and

WHEREAS despite these contributions, the role of American women in history has been consistently overlooked and undervalued, in the literature, teaching and study of American history:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Huachuca City, that March is designated as

"WOMEN'S HISTORY MONTH."

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Town of Huachuca City, Arizona to be affixed this 14th day of March, 2019

Johann Wallace, Mayor

Seal

Jennifer A. Fuller, Town Clerk





Town of Huachuca City Council Decision Request (CDR)

Meeting Date	March 14, 2019		Agenda Item #	E.3
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Subject	Purchase of Fireworks for Independence Day 2019
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Presenter/Department	Ms. Suzanne Harvey, Library Director
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Type of Action Requested	<input type="checkbox"/> Resolution	<input type="checkbox"/> Ordinance	<input checked="" type="checkbox"/> Formal Action/Motion
	<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Other	

RECOMMENDATION

Approve the purchase of fireworks from Fireworks Productions of Arizona (Proposal 003) in the amount of \$5,000.

DISCUSSION

- We have three proposals from Fireworks Productions of Arizona (FPA) in the amounts of \$6,540, \$5,990 and \$5,000.
- FPA has a proven track record with the town. They have provided a quality product and personalized service. They offer the only fireworks training course in the state. To my knowledge, there are no other vendors in the state.
- Proposal 001 is for \$6,540 for a 20-25 minute display. Proposal 002 is for \$5,990 for a 20 minute display. Proposal 003 is for \$5,000 for an 18-24 minute display.

FINANCIAL ANALYSIS

- Proposal 003 is the exact same fireworks display as we had last year—both in price and product.
- It should be noted that there is another cost associated with the fireworks display. We have to purchase additional insurance due to the nature of the event. Last year the additional insurance cost was \$1,781.23.

ALTERNATIVES

- Choose proposal 001 or 002 at a greater cost
- Not have a fireworks display on Independence Day 2019

RECOMMENDED MOTION

I hereby move to authorize the purchase of fireworks from Fireworks Productions of Arizona in the amount of \$5,000.

Recommended by

***Suzanne Harvey
Library Director***

Reviewed and Approved By

***Matthew Williams,
Town Manager***



TOWN OF HUACHUCA CITY

Thursday July 4, 2019

20 - 25 minute display
(3 second pace)

Total Aerial Shells 586



Opening:

Your show begins with an impressive series of powerful booms and flashing white light to excite and thrill the audience.

7 - 3" Titanium Salutes

Aerial Display:

A large assortment of brilliantly-colored shells, including Chrysanthemums, Rings, Various Shapes, Waves, Crowns, Peonies, Strobes, Double Rings, Brocade Crowns, Diadems, and Crossettes in gorgeous Reds, Yellows, Blues, Greens, Silvers, and Golds.

Your Aerial Display will contain a total of **468** aerial shells.

3" - 288 Chinese Fancy's & Designer Specials

4" - 180 Chinese Fancy's & Designer Specials

GRANDE FINALE:

Your celebration will close in spectacular excitement as multiple styles of brilliantly-colored shells, rocket skyward growing and glowing in breath-taking Blues, Golds, Greens, Silvers, Yellows, Purples and Red.

Your Grande Finale consists of **111** aerial shells:

Your Grande Finale: **63** - 3" shells and **48** - 4" shells.

Budget: \$6,540.00

Total Budget for Fireworks and Delivery

Quote provided by: Fireworks Productions of Arizona;
17034 S. 54th St.; Chandler, AZ 85226
Contact#: 480-948-0090; Fax#: 480-423-5430;
E-Mail: kendon@fireworksaz.com

Designed for the Town of Huachuca City by: Fireworks Productions of Arizona



TOWN OF HUACHUCA CITY

Thursday July 4, 2019

20 minute display
(3 second pace)

Total Aerial Shells 546



Opening:

Your show begins with an impressive series of powerful booms and flashing white light to excite and thrill the audience.

7 - 3" Titanium Salutes

Aerial Display:

A large assortment of brilliantly-colored shells, including Chrysanthemums, Rings, Various Shapes, Waves, Crowns, Peonies, Stobes, Double Rings, Brocade Crowns, Diadems, and Crossettes in gorgeous Reds, Yellows, Blues, Greens, Silvers, and Golds.

Your Aerial Display will contain a total of **432** aerial shells.

3" - 288 Chinese Fancy's & Designer Specials

4" - 144 Chinese Fancy's & Designer Specials

GRANDE FINALE:

Your celebration will close in spectacular excitement as multiple styles of brilliantly-colored shells, rocket skyward growing and glowing in breath-taking Blues, Golds, Greens, Silvers, Yellows, Purples and Red.

Your Grande Finale consists of **107** aerial shells:

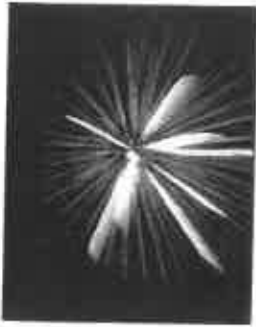
Your Grande Finale: **63** - 3" shells and **44** - 4" shells.

Budget: \$5,990.00

Total Budget for Fireworks and Delivery

Quote provided by: Fireworks Productions of Arizona;
17034 S. 54th St.; Chandler, AZ 85226
Contact#: 480-948-0090; Fax#: 480-423-5430;
E-Mail: kendon@fireworksaz.com

Designed for the Town of Huachuca City by: Fireworks Productions of Arizona



TOWN OF HUACHUCA CITY

Thursday July 4, 2019

18 minute display
(3 second pace)

24 minute display
(4 second pace)



Total Aerial Shells 451

Opening:

Your show begins with an impressive series of powerful booms and flashing white light to excite and thrill the audience.

7 - 3" Titanium Salutes

Aerial Display:

A large assortment of brilliantly-colored shells, including Chrysanthemums, Rings, Various Shapes, Waves, Crowns, Peonies, Strobes, Double Rings, Brocade Crowns, Diadems, and Crossettes in gorgeous Reds, Yellows, Blues, Greens, Silvers, and Golds.

Your Aerial Display will contain a total of **360** aerial shells.

3" - 234 Chinese Fancy's & Designer Specials

4" - 126 Chinese Fancy's & Designer Specials

GRANDE FINALE:

Your celebration will close in spectacular excitement as multiple styles of brilliantly-colored shells, rocket skyward growing and glowing in breath-taking Blues, Golds, Greens, Silvers, Yellows, Purples and Red.

Your Grande Finale consists of **84** aerial shells:

Your Grande Finale: **56** - 3" shells and **28** - 4" shells.

Budget: \$5,000.00

Total Budget for Fireworks and Delivery

Quote provided by: Fireworks Productions of Arizona;
17034 S. 54th St.; Chandler, AZ 85226
Contact#: 480-948-0090; Fax#: 480-423-5430;
E-Mail: kendon@fireworksaz.com

Designed for the Town of Huachuca City by: Fireworks Productions of Arizona



Town of Huachuca City Council Decision Request (CDR)

Meeting Date	March 14, 2019		Agenda Item #	E.4
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Subject	Approval of Rain Water Harvesting and Reading Garden
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Presenter/Department	Ms. Suzanne Harvey, Library Director
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Type of Action Requested	<input type="checkbox"/> Resolution	<input type="checkbox"/> Ordinance	<input checked="" type="checkbox"/> Formal Action/Motion
	<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Other	

RECOMMENDATION

Approval of installation of rainwater harvesting system and establishment of a reading garden behind the library.

DISCUSSION

-The Friends of the Library have applied for grant funding for the installation of a rainwater harvesting system. If approved, it will capture rainwater from the roof of the library. The water will then be used to water the existing Discovery Garden as well as a potential new site behind the library.

--The harvesting system is good stewardship of our natural resources and sets a good example for residents. It is estimated that use of the tank will save 6,058 gallons of water annually.

-In addition, we would like to create a new garden area behind the library. It is an ideal location for a garden because of the slope which facilitates the use of the harvested rainwater and as well as naturally flowing rainwater. The University of Arizona, Cooperative Extension and Waterwise are working with the library to plan the garden. Establishment of the garden is contingent on grant funding. With council's approval, we will pursue a Rural Activation Innovation Network grant.

FINANCIAL ANALYSIS

- See attached budget. Rainwater harvesting system will be funded through a grant from the Upper San Pedro Partnership. The town will have an inkind contribution of approximately \$100 for pea gravel and \$70 for PVC pipe to divert the water from the roof into the tank as well as approximately 2 hours of labor (Public Works) to install the PVC pipe.
- Garden will be established only if grant funding is obtained.

ALTERNATIVES

We do not install a water harvesting system or create a new garden area.

RECOMMENDED MOTION

I hereby move that council approve the installation of a grant-funded water harvesting system at the library and the establishment of a new garden area behind the library if grant funds are obtained.

<i>Recommended by</i>	<i>Reviewed and Approved By</i>
<i>Suzanne Harvey Library Director</i>	<i>Matthew Williams, Town Manager</i>

HUACHUCA CITY READING GARDEN PROJECT

-An edible pollinator community garden-

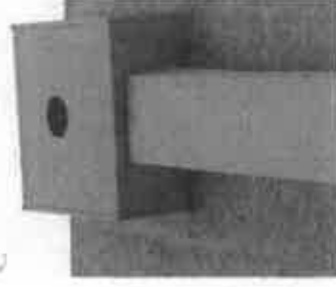
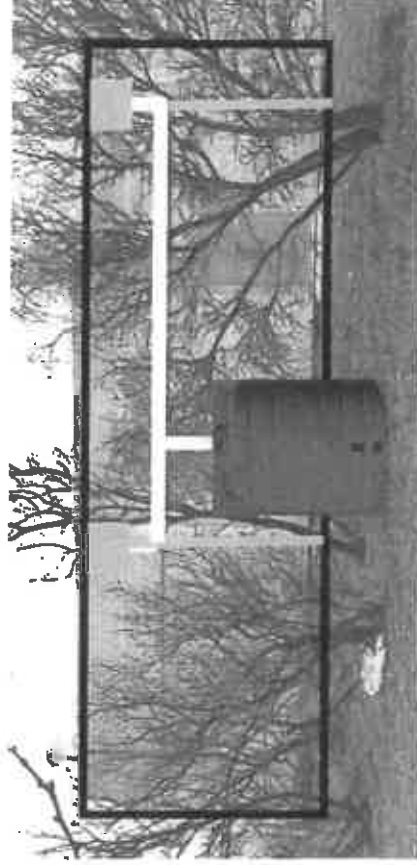
Water Harvesting Budget

ITEM	COST
1 2600 gallon Enduraplast Tank (Includes a basket strainer and overflow and valve)	1941.63
INKIND – from the town	
Pea (fine) Gravel	\$100.00
PVC 4-In pipe, elbows and brackets	\$70.00
Labor	\$100.00

FRIENDS OF THE HUACHUCA CITY LIBRARY RAIN WATER HARVESTING PROJECT



- **CATCHMENT:** 746 square feet area NE roof section
- **CONVEYANCE:** 2 scuppers to 4" PVC pipe to tank
- **YIELD:** 6208 gallons capacity per year
- **STORAGE:** 2600 gallon tank
- **DISTRIBUTION:** hose gravity down grade



Matthew Williams

From: Ha Vu
Sent: Tuesday, March 12, 2019 4:05 PM
To: Matthew Williams
Subject: Volunteers

Matthew,

Per Active Volunteer-\$400 a month (mock wage) can't go over or under the \$400.00. Take the \$400 X 12 months =\$4,800 X .0243=\$116.64 for each volunteer. If a department uses volunteers, they must keep a roster/record of each volunteer. Must also do a resolution.

Thank you.

Ha Vu
Finance Clerk
500 N Gonzales Blvd
Huachuca City, AZ 85616
hvu@huachucacityaz.gov
Office: 520-456-1354

Matthew Williams

From: Matthew Williams
Sent: Tuesday, March 12, 2019 11:45 AM
To: Jennifer Fuller
Subject: FW: Volunteers
Attachments: SCL1 c45419031210370.pdf

For Council packet volunteer items.

Matthew C. Williams

City Manager

Town of Huachuca City, Arizona

mwilliams@huachucacityaz.gov

Phone: 520-456-1354

Cell: 520-678-1849

From: Ha Vu <hvu@huachucacityaz.gov>
Sent: Tuesday, March 12, 2019 11:39 AM
To: Matthew Williams <mwilliams@huachucacityaz.gov>
Subject: FW: Volunteers

Hope this helps....

Ha Vu

Finance Clerk

500 N Gonzales Blvd

Huachuca City, AZ 85616

hvu@huachucacityaz.gov

Office: 520-456-1354

From: Merilee Tanner <mtanner@crestins.com>
Sent: Tuesday, March 12, 2019 11:35 AM
To: Ha Vu <hvu@huachucacityaz.gov>
Subject: Volunteers

Hi Ha,

In reviewing the statute regarding volunteers it appears any of the city/county or town volunteers can be covered by the council establishing a resolution to do so. Unlike police officers or fire fighters, all other volunteers would be covered at a "mock wage" of \$400 per month. This mock wage would be used to determine premium only.

Thank you,

Merilee Tanner

Sr. Account Manager-Commercial Lines

Crest Insurance Group

O (520) 784-7668

F (520) 618-3951

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